CYCLING FEDERATION OF INDIA (CFI)

Licensing Policy and Cyclist Undertaking

1. INTRODUCTION

The **Cycling Federation of India (CFI)**, as the apex governing body for the sport of cycling in the country, is committed to fostering excellence, integrity, and discipline within all competitive cycling disciplines. In pursuit of these goals, this **Licensing Policy (Policy)** has been developed to provide a structured and uniform framework that governs the conduct, participation, and eligibility of all individuals and entities involved in cycling with CFI.

1.1 **This policy** is a foundational document that sets forth the rules, rights, and responsibilities of all license holders. It is designed to:

- **a)** Promote ethical sporting practices,
- **b)** Encourage professionalism and accountability,
- **c)** Ensure compliance with CFI/ UCI norms, and
- **d)** Provide a fair and transparent mechanism for participation at national and international levels.

1.2 **This policy** is applicable to a wide range of stakeholders including:

- **a)** Competitive cyclists (across various age groups and cycling disciplines such as road, track, BMX, MTB, and all categories of para-cycling),
- **b)** Team managers who oversee and coordinate team logistics and athlete development,
- **c)** Technical support personnel including mechanics, and
- **d)** Commissaires and technical officials responsible for race regulation, adjudication, and compliance monitoring.

1.3 **This Policy** is formulated in strict adherence to the Union Cycliste Internationale (UCI) Regulations Part I (Licenses) and incorporates the unique needs and regulatory frameworks of the CFI**.** It establishes clear guidelines regarding:

- **a)** The issuance, renewal, and validity of licenses,
- **b)** The disciplinary mechanisms for misconduct or non-compliance,
- **c)** The conditions of eligibility and participation in sanctioned events, and
- **d)** The undertakings and obligations that all license holders must agree to uphold.

1.4 By mandating adherence to this policy, the CFI seeks to instill a culture of fairness, respect, and commitment to the sport, and to protect cyclist, integrity and future of cycling in India. All applicants and existing license holders are expected to read, understand, and fully comply with the provisions laid down in this document, acknowledging that their continued participation in the sport is conditional upon such compliance.

2 SCOPE

This Licensing Policy applies to all individuals, teams, technical personnel, medical, drivers and organizations seeking to be officially recognized, accredited, or authorized by the Cycling Federation of India (CFI) in any capacity related to the sport of cycling. It governs their engagement in CFI-approved activities and competitions, whether at the local, state, national, or international level.

2.1 The policy covers a wide spectrum of stakeholders involved in the cycling ecosystem, including but not limited to:

- **a)** Competitive cyclists participating in various categories such as Elite, Junior, Sub-Junior, Youth, Under-23, Masters, and all categories of Para-cycling;
- **b)** Team Managers, Coaches responsible for team administration and athlete performance;
- **c)** Technical officials and commissaires engaged in enforcing competition regulations and ensuring fair play;
- **d)** Mechanics, soigneurs, medical staff, and other accredited team personnel;
- **e)** Event organizers, clubs, academies, and affiliated units registered with or recognized by CFI;

2.2 It sets forth a uniform licensing framework that governs the following key operational areas:

- **a)** Application Procedures: Guidelines and documentation required for first-time applicants and those seeking renewals.
- **b)** Renewal and Validity: Timelines, fees, and eligibility conditions for annual license renewal and retention.
- **c)** Code of Conduct: Expectations regarding ethical behavior, sporting spirit, and compliance with anti-doping rules and disciplinary codes.
- **d)** Roles and Responsibilities: Specific obligations based on the nature of the license (e.g., rider, official, manager).
- **e)** Misconduct and Violations: Definition and consequences of violations such as cheating, harassment, assault, match-fixing, use of banned substances, or falsification of documents.
- **f)** Disciplinary Procedures: Mechanisms for investigation, hearings, sanctions, appeals, and restorative action.
- **g)** Dispute Resolution: Frameworks for addressing grievances, conflict resolution, and access to appeal mechanisms through appropriate channels.

2.3 This Licensing Policy is legally binding on all license holders and affiliated parties once accepted and executed. It is designed not only to regulate and enforce standards, but also to:

- **a)** Ensure consistency and transparency in licensing procedures,
- **b)** Enhance safety and integrity within the sport,
- **c)** Enable fair access to competition opportunities across regions and categories,
- **d)** Strengthen India's alignment with global cycling standards, especially those prescribed by the Union Cycliste Internationale (UCI).

2.4 The CFI retains the right to amend, interpret, or revise this policy as necessary, in line with evolving national or international regulatory requirements. All stakeholders are expected to stay informed about updates and ensure strict adherence by staying connected with their affiliated states/ units.

3 ELIGIBILITY CRITERIA

All applicants seeking a license under the Cycling Federation of India (CFI) must meet specific eligibility requirements tailored to the role they intend to perform in the sport. These requirements are intended to ensure the credibility, capability, and compliance of all license holders with UCI and CFI standards.

3.1 Each license category outlined below carries distinct documentation and verification requirements:

a) <u>Rider License</u>

i. To be eligible for a Rider License, the applicant must fulfill the following criteria:
ii. To be a citizen of India
iii. Foreign Nationals, associated with Indian National Team

3.1.a.1 **Age Verification**: A birth certificate issued by the Municipal Corporation / Registrar of Births and Deaths / Notified Government Authority, within five years from the date of birth.

3.1.a.2 **Proof of Identity**: Any one of the following valid government-issued documents: Indian Passport/ Aadhar Card/ Voter ID or (Other accepted forms as notified by CFI)

3.1.a.3 Recent Passport-size Photograph (not older than six months).

b) <u>Team Manager License</u>

To apply for a Team Manager License, the applicant must submit:

3.1.b.1 **Proof of Identity**: Valid Indian Passport, Aadhar Card, Voter ID, or any other accepted government-issued ID.

3.1.b.2 Recent Passport-size Photograph.

3.1.b.3 A **self-declaration or undertaking** stating that the applicant: Has never been involved in any anti-doping rule violation, age fraud, provisional suspension, or Has not been subjected to sanctions under any disciplinary actions by UCI, CFI, or any affiliated cycling bodies.

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c) Coach License

To be eligible for a Coach License, the applicant must provide:

3.1.c.1 **Proof of Coaching Qualification**: A valid coaching certification issued by UCI/ CFI and accompanied by the applicant's Curriculum Vitae (CV) highlighting relevant experience.

3.1.c.2 **Proof of Identity**: Indian Passport, Aadhar Card, Voter ID, or equivalent.

3.1.c.3 Recent Passport-size Photograph.

3.1.c.4 A **self-declaration or undertaking** stating that the applicant: Has never been involved in any anti-doping rule violation, age fraud, provisional suspension, or Has not been subjected to sanctions under any disciplinary actions by UCI, CFI, or any affiliated cycling bodies.

3.1.c.5 Application must be recommended y state Association/ UT/ Department/ NSF.

d) Mechanic License

To be licensed as a Mechanic, the applicant must meet the following conditions:

3.1.d.1 **Technical Certification**: Proof of completion of a UCI/CFI-recognized mechanic training course, supported by a CV outlining relevant work experience and skills.

3.1.d.2 **Proof of Identity**: Valid government-issued ID (Passport, Aadhar, or Voter ID).

3.1.d.3 Recent Passport-size Photograph.

3.1.d.4 A **self-declaration or undertaking** stating that the applicant: Has never been involved in any anti-doping rule violation, age fraud, provisional suspension, or Has not been subjected to sanctions under any disciplinary actions by UCI, CFI, or any affiliated cycling bodies.

3.1.d.5 Recommended by State/ UT/Department/ NSF

e) Commissaire / Technical Official License

Applicants for the Commissaire or Technical Official License must satisfy the following criteria:

3.1.e.1 **Official Certification**: Completion of a UCI/CFI-approved Commissaire or Technical Official course, with supporting documentation including a detailed CV.

3.1.e.2 **Proof of Identity**: Any valid government-issued identification.

3.1.e.3 Recent Passport-size Photograph.

3.1.e.4 A **self-declaration or undertaking** stating that the applicant: Has never been involved in any anti-doping rule violation, age fraud, provisional suspension, or Has not been subjected to sanctions under any disciplinary actions by UCI, CFI, or any affiliated cycling bodies.

3.1.e.5 Recommended by State/ UT/Department/ NSF

3.2 All submitted documents must be authentic, current, and verifiable. CFI reserves the right to reject or cancel incomplete applications, conduct background checks, and initiate disciplinary or legal proceedings in the event of falsified information or forged documentation.

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4 APPLICATION FOR RENEWAL

To ensure a transparent and streamlined licensing system, the Cycling Federation of India (CFI) has established clear timelines and procedures for both the application and renewal of licenses. These provisions are binding on all categories of license applicants and holders.

4.1 Validity Period

a) All licenses issued under this policy are valid for a fixed calendar year, commencing on January 1 and expiring on December 31 of the same year, irrespective of the date of issuance.

b) License holders must comply with annual renewal requirements to maintain their eligibility to participate in CFI-recognized activities and events.

4.2 Mode of Application

a) Applications for new licenses and renewals must be submitted:

4.2.a.1 Online through the official CFI Licensing Portal, or Offline, routed through the respective State Cycling Associations or CFI-affiliated units.

4.2.a.2 Applicants are advised to retain copies of all submitted documents and acknowledgments for future reference.

4.3 Additional Notes

a) CFI reserves the right to verify, reject, or return incomplete or non-compliant applications.

b) Applicants with a history of doping, disciplinary sanctions, forged documents, or non-compliance will be barred from applying

c) Special cases, such as mid-season transfers, promotions, or international representation, may be handled on a case-by-case basis at the discretion of CFI.

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5 RIGHTS AND OBLIGATIONS

All individuals and entities licensed under the Cycling Federation of India (CFI) shall enjoy specific rights and are equally bound by defined obligations. These rights and duties are intended to promote professionalism, integrity, and fair competition, while safeguarding the credibility of the sport both nationally and internationally.

5.1 Rights of License Holders

All valid CFI license holders are entitled to the following rights:

a) Participation in Authorized Events: The right to compete in all CFI-approved, recognized, or sanctioned competitions, including:

b) Events listed on the UCI International Calendar, National Championships, State or Zonal Competitions organized under the jurisdiction of affiliated units.

c) Inclusion in Official Rankings: Eligibility for ranking, recognition, and awards issued by CFI, its affiliated bodies, and UCI, based on performance in authorized events.

d) Access to Training & Development: Right to apply for or be nominated to participate in CFI-organized training camps, coaching workshops, certification programs, and UCI-supported development initiatives, based on merit, eligibility, and selection criteria.

e) Protection of Rights under Due Process: Assurance of fair hearing, appeal, and representation in cases of disciplinary action, selection disputes, or grievance resolution as per CFI and UCI frameworks.

5.2 Obligations of License Holders

Each license holder must accept and comply with the following obligations:

a) Adherence to Regulatory Framework: Full compliance with all rules, codes of conduct, technical regulations, and administrative guidelines issued by: Cycling Federation of India (CFI) & Union Cycliste Internationale (UCI).

b) Participation in Unauthorized Events: License holders shall not participate in any cycling event that is non-registered, non-recognized, or non-sanctioned by CFI or UCI, in accordance with UCI Regulation 1.2.019.

c) Any breach of this clause may lead to disciplinary action, including suspension or revocation of license.

d) Compliance with Anti-Doping Protocols: All license holders must: Submit to testing at any time as mandated by NADA (National Anti-Doping Agency), WADA (World Anti-Doping Agency), CFI, or UCI.

e) Declare therapeutic use exemptions (TUEs), if applicable and Refrain from possession, trafficking, or use of prohibited substances or methods.

f) Ethical Conduct & Fair Play: Engage in respectful behavior with fellow athletes, officials, and the sporting community, avoiding all forms of misconduct, harassment, discrimination, or cheating.

g) Responsiveness to Governance: Cooperate fully with investigations, inquiries, and verifications initiated by CFI, UCI, or other competent authorities regarding eligibility, doping, age verification, or disciplinary proceedings.

h) License holders acknowledge that violation of any of these obligations may result in sanctions including suspension, disqualification, fine, withdrawal of results, and permanent ban, depending on the nature and gravity of the infraction.

6 SUSPENSION, REVOCATION, AND PENALTIES

The Cycling Federation of India (CFI) is empowered to take disciplinary action against any license holder who is found to have violated the terms and conditions of the licensing policy, CFI or UCI regulations, or any applicable laws. Such action may include suspension, revocation, disqualification, or imposition of penalties, depending on the severity and nature of the violation.

6.1 Licenses may be suspended temporarily or revoked permanently on the following grounds:

a) Doping Violations

6.1.a.1 Involvement in the use, possession, trafficking, or attempted use of prohibited substances or methods, as defined by WADA, NADA, UCI, or CFI Anti-Doping Regulations.

6.1.a.2 Refusal to undergo anti-doping testing, evasion, or tampering with the doping control process.

6.1.a.3 Association with individuals or entities banned for doping offenses.

***Penalty*:** *Immediate suspension, annulment of results, forfeiture of medals/prizes, and in certain cases, a lifetime ban.*

b) Participation in Unauthorized Events

6.1.b.1 Participating in, registering for, or promoting any cycling event that is not listed on the national or international calendar, or not granted prior authorization by The Cycling Federation of India (CFI), UCI (Union Cycliste Internationale), or A recognized continental confederation or national federation.

6.1.b.2 This includes blacklisted, banned, or unrecognized events, whether held domestically or abroad.

Penalty: Temporary suspension, fine, disqualification from ranking and selection processes, and license cancellation.

c) Misrepresentation or Document Forgery

6.1.c.1 Submission of false information, tampered records, or forged documents including age proof, identity proof, qualification certificates, or performance history.

6.1.c.2 Deliberate concealment of facts such as prior sanctions or disqualifications.

Penalty: Rejection of application, immediate revocation of license, suspension for a defined term or permanently, and potential legal action.

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d) Misconduct, Harassment, or Abuse

6.1.d.1 Involvement in any act of: Verbal or physical abuse, Sexual harassment, Discrimination based on race, gender, region, or ability, Intimidation of other participants, officials, or spectators, or

6.1.d.2 Any behavior including non-sportive that tarnishes the image of the sport or the federation.

6.1.d.3 Age verification test failure.

Penalty: Suspension, reporting to relevant legal or disciplinary authorities, cancellation of credentials, and disqualification from further participation.

e) Breach of Safety Protocols or Competition Rules

6.1.e.1 Violating established safety standards, technical regulations, or race rules during competition.

6.1.e.2 Endangering the life or safety of oneself or others through reckless conduct or non-compliance with instructions of race officials or technical authorities during competition.

Penalty: Warnings, fines, race disqualification, temporary or permanent suspension depending on severity and recurrence as prescribed under CFI/ UCI regulations.

7 DISPUTE RESOLUTION MECHANISM (Grievance Committee)

The **Cycling Federation of India (CFI)** is committed to ensuring that all grievances, disputes, or disciplinary matters related to licensing are addressed in a **fair, transparent, and timely manner**. The federation follows a structured **dispute resolution mechanism**, providing adequate opportunity for redressal, appeal, and final resolution in accordance with applicable national and UCI regulations.

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8 LICENSING FEES

The Cycling Federation of India (CFI) imposes licensing fees to support the administrative, developmental, and regulatory functions associated with the management of the sport. These fees are mandatory and must be paid in full at the time of application or renewal. The fee structure is subject to periodic review and shall be notified to its affiliates States and Units.

8.1 **Fee Classification:** Licensing fees are categorized based on the role and classification of the applicant, as follows:

- **a)** **Rider Licenses**: Includes all riders across categories: Youth, Sub-Junior, Junior, Under-23, Elite, Masters, and all categories of Para-cycling.
- **b)** **Technical Licenses**: Covers team managers, coaches, mechanics, commissaires, and technical officials.
- **c)** **Organizer Licenses**: Applicable to event organizers seeking recognition for competitions under the CFI or UCI calendar.

8.2 **Determination and Notification:**

- **a)** The applicable licensing fees for each calendar year are determined and ratified by the CFI**.**
- **b)** CFI reserves the right to revise the fee structure based on administrative needs, international standards, and development initiatives.

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8.3 **Mode of Payment**

- **a)** Fees must be paid via online transfer, digital payment gateway, or other CFI-approved payment methods.
- **b)** Proof of payment must be uploaded with the application form. No application shall be processed without successful payment confirmation.

9 AFFILIATED STATES/ UNITS OBLIGATIONS

All affiliated State Associations/Units of the Cycling Federation of India (CFI) are required to exercise due diligence and ensure the authenticity and accuracy of all documents submitted in support of license applications for riders, teams, officials, and other stakeholders.

9.1 **Verification Responsibility:** It shall be the responsibility of the affiliated State/ Unit to verify and authenticate all submitted documents, including but not limited to identity proofs, age certificates, and other declarations required under the CFI Licensing Policy.

9.2 **Duty to Submit Genuine Records:** The affiliated State Units must ensure that all documents submitted to the CFI are genuine, unaltered, and fully compliant with applicable CFI and UCI regulations.

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9.3 **<u>Liability for Non-Compliance:</u>** In the event that any document founded to be forged, fabricated, tampered submitted through an affiliated State/ Unit, such Unit/ applicant shall be held liable. The CFI reserves the right to initiate disciplinary action against the concerned State/ Unit/ Applicant, which may include suspension, financial penalties, or disaffiliation, depending on the severity of the violation.

10 JURISDICTION

All disputes, claims, or controversies arising out of or in connection with the licensing process, including but not limited to the issuance, renewal, suspension, or revocation of licenses under the Cycling Federation of India (CFI), shall be subject to the exclusive jurisdiction of the courts at **New Delhi**.

10.1 **<u>The Applicant expressly agrees and undertakes that:</u>**

a) **Exclusive Jurisdiction:** All legal proceedings related to licensing shall be instituted only in the competent courts or tribunals situated at New Delhi.

b) **Exhaustion of Dispute Resolution Mechanism:** The Applicant shall first exhaust all internal remedies and dispute resolution mechanisms as prescribed by the CFI, including but not limited to appeals and reviews prior to seeking any external or judicial remedy.

c) **Binding Undertaking:** By applying for and accepting a CFI license, the Applicant voluntarily agrees to be bound by this jurisdiction and dispute resolution clause and waives the right to initiate or pursue any parallel proceedings in any other court or forum.

11 CYCLIST UNDERTAKING AND DECLARATION

To be submitted by every applicant at the time of application or renewal of license

11.1 <u>I, the undersigned, hereby declare and solemnly affirm that;</u>

a) **Acknowledgement of Policy**: I have carefully read, understood, and fully accepted the terms and provisions set forth in the Cycling Federation of India (CFI) Licensing Policy and Cyclist Undertaking.

b) **Compliance with Rules**: I undertake to abide by all rules, regulations, codes of conduct, and disciplinary frameworks as issued or amended from time to time by the Cycling Federation of India (CFI) and the Union Cycliste Internationale (UCI).

c) **Participation Restriction**: I shall not participate in, promote, or associate with any unauthorized, or unrecognized cycling event that is not registered on the official national or international calendar, as per UCI Regulation 1.2.019 and CFI directives.

d) **Anti-Doping Compliance**: I fully understand and accept that I may be subjected to doping control and testing at any time, in accordance with the rules of WADA, NADA, UCI, and CFI. I agree to comply with all related procedures, including sample collection, results management, and possible sanctions.

e) **Consequences of Breach**: I acknowledge that any violation of the above commitments or the broader licensing policy may result in disciplinary action, including but not limited to:

12.1.f.1 Temporary or permanent suspension of my license,
12.1.f.2 Fines or penalties,
12.1.f.3 Disqualification from events and rankings, and
12.1.f.4 Possible civil or criminal legal action, wherever applicable.

f) **Ongoing Obligation**: I further undertake to keep myself updated on policy revisions and to maintain continuous compliance throughout the period of my licensure.

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